**Template for Enquiry Report**

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| Name of the Adult at Risk |  |  |
| Author of the Enquiry Report  |  |  |
| Date |  |  |
|  |  |
| Background Information  |  |  |
| Details of immediate actions and safeguards taken to protect the Adult at Risk (and other residents if applicable) whilst investigation underway: |  |  |
| What is the Adult at Risk identified outcome(s)? Were these met, partially met or unmet (specifying reasons) from their perspective?  |  |  |
| Summary of investigation - how and when this was conducted: |  |  |
| Details of who supported the Adult at Risk  |  |  |
| Findings of the investigation  |  |  |
| Conclusion summary/outcome of the investigation  |  |  |
| Learning Points for the organisation  |  |  |