**Template for Enquiry Report**

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| Name of the Adult at Risk | |  |  |
| Author of the Enquiry Report | |  |  |
| Date | |  |  |
|  |  | | |
| Background Information | |  |  |
| Details of immediate actions and safeguards taken to protect the Adult at Risk (and other residents if applicable) whilst investigation underway: | |  |  |
| What is the Adult at Risk identified outcome(s)?  Were these met, partially met or unmet  (specifying reasons) from their perspective? | |  |  |
| Summary of investigation - how and when this was conducted: | |  |  |
| Details of who supported the Adult at Risk | |  |  |
| Findings of the investigation | |  |  |
| Conclusion summary/outcome of the investigation | |  |  |
| Learning Points for the organisation | |  |  |